



July 2022

Dear parent/guardian,

Re: Year 12 results day arrangements

Year 12 Core Maths and/or EPQ results will be issued on Thursday 18th August from 9am to 10am. Students should enter the academy via the main gate and go to EC1 where they will be able to collect their results. Students should bring their academy ID cards with them to gain access to the site and to receive their results. If they have lost their academy ID card, another form of identification will be required.

Further guidance and support

Members of the Sixth Form guidance team and the leadership team will be available for students to speak to when they receive their results. Mrs Lowndes (Head of Sixth Form) and Miss Thomas (Exams Manager) can be contacted using the following email addresses:

Mrs Lowndes RJL@johnport.derbyshire.sch.uk
Sixth Form sixthform@johnport.derbyshire.sch.uk
Miss Thomas exams@johnport.derbyshire.sch.uk

Students not able to attend in person

For Year 12 students who are not able to collect their results in person there are three options.

- Students can provide a stamped self-addressed A5 envelope and the results will be posted. Please bear in mind that we are not allowed to post the results before the allocated results day so, due to the post, it may take several days to arrive.
- Someone could collect on the student's behalf. If this option is chosen then the person collecting will need to bring a letter of permission written by the student. We would also need prior notice of this by emailing exams@johnport.derbyshire.sch.uk as this will ensure the results are taken to the academy main reception where they can be collected.
- Alternatively, students can collect their results from the exams office when they return to the academy after the summer break

Certificates

We expect certificates to be available for students to collect in December and more information about this will sent closer to the time.

If you have any questions please contact reception or email admin@johnport.derbyshire.sch.uk and a member of staff will do their best to help.

Your sincerely,

Mrs Karen Squire
Principal

Mr Tom Crowther
Vice Principal